

List of Forms

CHAPTER 1. Pre-Application Conference

Form 1-A Pre-Application Conference Checklist

CHAPTER 2. Application Review

Form 2-A Application for State Revolving Loan

Form 2-B Water System Capacity Assessment Indicators

Form 2-B, Section 1. Technical Capacity

Form 2-B, Section 2. Financial Capacity

Form 2-B, Section 3. Managerial Capacity

Form 2-C Application Review Checklist

CHAPTER 3. Loan Offer

Form 3-A Sample Loan Offer, Acceptance, and Agreement

Form 3-B Sample Loan Project Schedule

Form 3-C Sample Loan Offer Transmittal

CHAPTER 4. Disbursement Requests

Form 4-A Outlay Report and Request for Reimbursement for Drinking Water Loans

Form 4-B Checklist for Reviewing Disbursement Requests

CHAPTER 5. Review/Approval of Engineering Reports or Facility Plans and Environmental Reviews

Form 5-A Checklist for Facility Plan/Engineering Report

Form 5-B Outline and Checklist for Environmental Information Documents (EIDs)

Form 5-C DEQ Environmental Review Procedure for Projects Funded through the Drinking Water State Revolving Fund (DWSRF) Loan Program

Form 5-D Sample Categorical Exclusion Determination

Form 5-E Sample Public Notice of Categorical Exclusion

Form 5-F Sample Finding of No Significant Impact (FONSI) Transmittal Letter

Form 5-G Sample Finding of No Significant Impact (FONSI) Public Notice

CHAPTER 6. Plans, Specifications, and Addenda Review

Form 6-A Checklist for Plans and Specifications Review

Form 6-B Plans and Specifications Review Approval Letter

Form 6-C Idaho Drinking Water State Revolving Fund (DWSRF) Specifications Insert

Form 6-D Certification of Compliance with Anti-Lobbying Act

Form 6-E Veterans Equal Employment Opportunity (EEO) Form

Form 6-F Project Sign

Form 6-G Disadvantaged Business Enterprise (DBE) Utilization Requirements and Equal Employment Opportunity Requirements

Form 6-H Small, Minority, and Women's Business Enterprises to be Utilized

Form 6-I Sworn Statement of Compliance with Disadvantaged Business Enterprise (DBE) Utilization Requirements

Form 6-J Contractor's Compliance Statement (Executive Order 11246)

Form 6-K Certification of Non-Segregated Facilities

Form 6-L Notice to Labor Unions or Other Organizations of Worker Non-Discrimination in Employment

Form 6-M 41 CFR 60-1.4(b) Federally Assisted Construction Contracts (Prime Contractors and Subcontractors)

Form 6-N Equal Employment Opportunity (EEO) Standard Form 100

- Form 6-O Affirmative Action Program Clauses
- Form 6-P MBE/WBE Utilization under State of Idaho State Revolving Fund (SRF)
- Form 6-Q Public Works Contract Report Form
- Form 6-R Affidavit of Payment of Securement of All Taxes
- Form 6-S Contractor for Public Works to Pay or Secure Taxes

CHAPTER 7. User Charge System (UCS) and Water System Protection Ordinance (WSPO)

- Form 7-A Checklist for User Charge System (UCS) and Water System Protection Ordinance (WSPO) Review
- Form 7-B Sample User Charge System (UCS) and Water System Protection Ordinance (WSPO) Letter

CHAPTER 8. Bid Reviews

- Form 8-A Checklist for Reviewing Bid Documents
- Form 8-B Sample Construction Approval Start-Up Letter

CHAPTER 9. Construction Management

- Form 9-A Pre-Procurement Information Handout
- Form 9-B Checklist for Pre-Construction Conference
- Form 9-C Suggested Agenda and Points of Discussion for Pre-Construction Meeting with Contractor
- Form 9-D Checklist for Construction Dispute Review
- Form 9-E Evaluation of Change Orders
- Form 9-F Checklist for Change Order Review
- Form 9-G Sample Letter Explaining DEQ Involvement with Acquisition of Professional Services and Need for Certificate of Negotiation

CHAPTER 10. Operations and Maintenance (O&M) Manual

- Form 10-A Checklist for Operations and Maintenance (O&M) Manual Review
- Form 10-B Sample Operations and Maintenance (O&M) Manual Review Transmittal Letter

CHAPTER 11. Construction Inspections

- Form 11-A Interim Construction Inspection Report
- Form 11-B Request for Final Construction Inspection and Disbursement
- Form 11-C Submittals Required Prior to Final Inspection
- Form 11-D Documents to Have Available at the Time of Final Inspection
- Form 11-E Final Construction Inspection Report

CHAPTER 12. Project Files

- Form 12-A Project Filing Guide
- Form 12-B Checklist for Major Milestone Dates
- Form 12-C Change Order Summary